Dashboard

- The Dashboard has a new message center. This will allow you to see notifications, and direct messages from admins.
- Navigation is now done through the menu (burger) button in the top right of the page.
- User Information gives a snapshot of your information, and quick links to the most heavily used pages.
- Training Data displays a pie chart showing the status of your enrolled courses and curricula.

<u>Courses</u>

- Courses are now displayed as cards, which include icons for important information (i.e. scheduled deadline, new enrollment, course status, etc.). Click on the card to view the course description and launch the course.
- All filter and sorting options are available on the left side of the page.

Analytics and Reporting Page

- Reports now have customizable columns. Select the report fields you want to see, and they will appear in the report once it is generated.
- When viewing the report in the LMS (without exporting) you can now search each column.
- Reports are now exported as .csv files, instead of .txt files.

Printing Certificates

- Certificates are now printed from the Print Certificates page. The page contains a list
 of all available certificates for your completed courses.
- Certificates are automatically saved as a PDF, which can be printed. May need to change scaling settings in your printer dialog box to ensure the certificate conforms to the margins. (i.e. "Fit to Printable Area" or "Fit to Page")